|  |
| --- |
| In-Year Application Form(To be used only in order to apply for a school place required during the academic year)This form must be completed and submitted directly to the SchoolBy post: St John’s Church of England First School, St John’s Hill, Wimborne, Dorset. BH21 1BX Email: office@stjohnswimborne.net Please provide all the required information.  * Applicants are advised to refer to the published school Admission arrangements before completing this application form  The applicant will be notified of the admission decision in writing within 10 school days of the Admission Authority receiving the completed application form. |

## Section 1: Your requirements

|  |  |
| --- | --- |
| In which Year Group is the place required? |  |
| **When is the place required? (dd/mm/yyyy)** |  |
| School use only: Insert the date on which this application was received at the school |  |

##### Section 2: Your Child’s details (the child who is the subject of this application)

Please enter the required detail or circle ‘Yes’ or ‘No’ throughout

|  |  |  |  |
| --- | --- | --- | --- |
| Last Name | | First Name | Middle Name(s) |
|  | |  |  |
| **Male** | **Female** | **Date of Birth (dd/mm/yyyy)** | **Registered Nationality** |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Please enter the home address at which your child lives for the majority of his/her time (more than 2.5 school days per week)** | | | |
|  | | | |
| **How long has he/she lived at this address?** Enter: | **Years** | **Months** | **Weeks** |
| **Are there any formal shared residency arrangements in place for your child?** | | **Yes** | **No** |

|  |
| --- |
| **Please note:** If your family is currently moving house and you would like this application to be considered on the basis of your child’s future home address, you must enclose with this application a copy of the legal ‘Exchange of Contract’ document or a Tenancy agreement (minimum six month) signed by the landlord. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Does he/she have European Economic Area Citizenship?** | | | **Yes** | **No** |
| **Is he/she currently a ‘Looked After Child’ - a child in the care of a Local Authority?** | | | **Yes** | **No** |
| **Is there an adoption, child arrangements or special guardianship order in place?** | | | **Yes** | **No** |
| **Does he/she have an Education Health and Care Plan (EHCP) in place or agreed at the time of application?** | | | **Yes** | No |
| **Does this child have a sibling currently attending St John’s First School?**  Refer to the published Admission Arrangements for a sibling definition | | | **Yes** | **No** |
| If ‘**Yes**’ enter the details of any one sibling who is currently registered on the roll of this school | | | | |
| **Last Name** | **First name** | **DOB: dd/mm/yyyy** | **Relationship** | |
|  |  |  |  | |

##### Section 3: Supporting Information

|  |  |  |
| --- | --- | --- |
| The information that you have provided in sections 1 and 2 will be used to inform the admission decision, taking into account the published oversubscription criteria where necessary to do so. A place will be offered in the year group requested only where a further admission would not *‘prejudice the efficient delivery of education or the efficient use of resources’* and so impact negatively on the school.  Where a place **can** be offered, the information you provide below will help the Admissions Committee to determine any specific support your child will require on joining the school.  Where a place **cannot** be offered because the admission would ‘prejudice the efficient delivery of education or efficient use of resources’, the information you provide below may help to identify whether your child qualifies against any of the criteria set out in the Dorset Local Authority Fair Access Protocol. Where this is the case, your application will be referred to the Local Authority in order that the authority might engage and support you by helping to secure a suitable educational placement without undue delay. | | |
| **Is he/she currently on the roll of a United Kingdom school?** | **Yes** | **No** |
| If NO, when did he/she last attend school? Enter month/year |  |  |
| Is he/she designated as a registered carer for another person? | Yes | No |
| Is he/she entitled to a Pupil or Service premium? | Yes | No |
| Does he/she have any special educational need, disability or medical condition that the school should be aware of ? | Yes | No |
| Does he/she have a registered support worker? | Yes | No |

|  |
| --- |
| Is there any other important point that you would like the Admission Authority to be aware of? |

### Section 4: Applicant Details (the applicant is the person completing this form)

Please enter the required detail or circle ‘Yes’ or ‘No’

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | | **Title** |
|  |  | |  |
| **Your relationship to this child** | **Parent** | **Carer** | **Other** |

|  |  |  |
| --- | --- | --- |
| **Do you live at the same address as the child you are applying for** | **Yes** | **No** |
| **If ‘No’ then please provide your full address (include post code) for communication purposes** | | |
|  | | |

|  |  |  |
| --- | --- | --- |
| **Land line telephone number** | **Mobile number** | **Email address** |
|  |  |  |

## Section 5: Declaration and Signature

**This application will not be processed unless signed and dated by the applicant. By**

**signing, the applicant confirms that:**

|  |
| --- |
| The information provided on this application form (and any supplementary information that may be provided in support of this application) is accurate to the best of the applicants’ knowledge and not intended to mislead in any way. |
| The offer of a school place may be withdrawn if any of the information provided in connection with this application is subsequently found to be intentionally misleading or false. |
| Where this application is submitted as an attachment to an email, the applicant agrees and accepts full responsibility for the child’s information being submitted via a non-secure email platform (subject to the conditions and requirements of the data Protection Act 1988). If this is unacceptable, the Application Form should be completed and submitted as a paper copy, to be posted or hand delivered |
| The information provided may be shared by the Admission Authority to the extent that is required in order to determine the school admission decision, subject to the requirements of the Data Protection Act 1988. |
| The applicant is legally responsible for the child concerned or that he/she has appropriate consent from the legally responsible party to submit this school place application |
| He/she is aware of the In-Year admission application process set out in Section 3 of the Admission Authority’s published Admission Arrangements. |

|  |  |
| --- | --- |
| **Applicant’s Signature** | **Date: day/month/year** |
|  |  |