



The School Day and Routines

Welcome to St John's CE First School and the Reception Class. The Reception Team are looking forward to teaching and working with you and your child. The school gates are open at 8.45am and the register is taken at 8.55am. The school day ends at 3.15. It is parental preference whether your child attends full time or part time during the autumn term. In the spring term the children all attend school full time. Each morning please bring your child to the classroom using the main doors located next to the canopy and come along the corridor to the main classroom door. Your child will need a PE bag, book bag and a coat. You will find a named peg for your child in the corridor. We ask you to please leave pushchairs outside the school building as this can present a health and safety hazard in the school corridors. At home time, we use the middle doors [under the canopy] to dismiss the children. If you think you will be late picking up your child or you have made arrangements for someone else to pick them up please let the school know. Parents should contact us if a child is unwell and cannot attend school.

We encourage all children to wear school uniform. Our school colours are red, white and grey. The children wear the following items.

- o Grey trousers, shorts, skirts or pinafore dress as appropriate
- o Red and white striped or checked summer dress
- o White shirt, blouse or polo shirt
- o White or red school polo shirt with school logo
- o Red school sweatshirt and/or red school fleece with school logo
- o Grey, white or black socks or tights as appropriate
- o Black flat sensible school shoes [no trainers please]

It is important for health and safety reasons that children change for PE sessions and we recommend that all children should have a PE bag containing the following items.

- o Black shorts
- o White school PE T-shirt with school logo
- o Black plimsolls
- o A spare pair of socks

Other school items are available from the office

- o Red school sunhats
- o Red school book bags
- o Red school PE bags

Please ensure all items of clothing are clearly named!

We advise parents not to bring children to school too early and try not to linger for too long. The children do settle down quite quickly into a school life, but if either parent or child finds "parting" difficult, we are quite happy for you to ring the school to check

that everything is okay.

Milk is available free for children up to their fifth birthday and can be purchased for all other children as part of the Cool Milk Scheme. For the mid morning break, children in Reception, Year 1 and 2 are provided with a free piece of fruit or vegetable. We encourage the children to drink plenty of water throughout the day. Water bottles can be purchased at the school office and the first bottle is provided as part of the welcome pack in September.

There are children within the school that suffer from 'life threatening' allergic reactions to certain substances, including nuts. Therefore we are a nut free school and no nut products should be included in lunch boxes.

The partnership between parents and the school is essential for children to make good progress. Sharing your children's interests and enthusiasms, spending time with them talking, listening, reading and playing, all help develop their skills and abilities to learn. We endeavour to share the children's achievements and learning with parents as often as possible. Opportunities for this include celebration of learning sessions where children invite their parents to share their learning in the classroom, class assemblies and less formal opportunities where parents are invited into school to celebrate an individual achievement. Children are invited to celebrate achievements from home by recording them in a 'WOW' book with the support of a parent. These are then shared in class. Sporting achievements are also celebrated at Friday's sparkle assembly.

Communication between parents and school is further enhanced using ParentMail which is a messaging service providing information and reminders about events happening at school. Further information and a login will be provided in September.

Our school aims to provide a happy and secure environment for all those who work in or visit it. To support the promotion of good standards of behaviour, we have a whole school 'charter' called the Sparkle Charter which was written as a whole school community and sets our expectations for the rights and responsibilities of all at St John's.

St. John's First School has a Whole School Behaviour Management Policy promoting a positive and proactive approach to behaviour management involving staff, children and parents. Clear systems have been established dealing with all aspects of school life and a system of rewards and sanctions is used to encourage good behaviour whilst also dealing with unacceptable behaviour. Positive attitudes of behaviour and learning are rewarded with sparkle points and children will receive a special certificate for every 10 sparkle points they earn. When children have earned 100 sparkle points their parents are invited to a special assembly where their achievement is celebrated and a sparkly gem is awarded.

We make every effort to provide a safe environment for the children. They are closely supervised when on the school site or on educational visits. However, we do urge parents to keep their children close by them when they take responsibility for them. This is especially important at the beginning and end of the school day, when there are a lot of people around and traffic is busy.

If you have any queries at all, about your child, you are invited to discuss your these with your child's classteacher, Early Years Lead or Head of School.